Dear      , Date

At present, our school’s goal is to      . My personal contribution to this goal is to deliver a quality music education that helps keep our students engaged in learning, motivated to attend school, and that extends to other curricular success through cross‐curricular lesson delivery.

Within the approximately 150 professional development sessions offered at the 2014 AOSA Professional Development Conference, there are over       *(list number of sessions)* specifically targeted to improving my delivery of music education to our students. There are       *(number of sessions)* sessions specifically designed to enhance       *(21st Century Skills, Common Core, cross‐curricular instruction, special learners strategies, curriculum, etc.)* Besides the many sessions, there will also be performances by some of the best elementary music ensembles from across the nation from which I can gain programming ideas and techniques for presenting.

By attending the conference, I also have the opportunity to stretch our budget by purchasing needed instruments, music, and other materials at discounts not available elsewhere.

While professional development offered by our district is valuable, the opportunity to see national and international presenters is important for a national perspective of the research-based strategies and kid-tested materials available and in use. Attending the AOSA conference is the only opportunity I have to receive this level of professional development as an elementary music educator. Additionally, the presence of over 2,000 other music educators offers me the unique opportunity to collaborate with and learn from other educators in my discipline.

Because of these and many other reasons, I request your support to attend the 2014 AOSA Professional Development Conference in Nashville, TN, November 5-8, 2014.

I have included a list of the hands-on sessions and performances that I would like to attend.

Thank you for your continued support of a quality education for our students.