

*The Orff Echo* Editorial Board (*Echo* Board) member is a part of the standing editorial board, *The Orff Echo* Board, of the National Board of Trustees (NBT) of the American Orff-Schulwerk Association. The *Echo* Board is connected to the NBT through the Communications Committee, a standing committee of the NBT. The chair of communications is the official liaison between the *Echo* Board and the NBT.

## **Mission**

*The Orff Echo* is the national, peer-reviewed journal and philosophical voice of the American Orff-Schulwerk Association (AOSA), a professional organization of educators and practitioners dedicated to the creative music and movement approach developed by Carl Orff and Gunild Keetman.

### ***The Orff Echo* strives to:**

- Explore pedagogies, philosophies, contemporary issues, and policies in relation to Orff Schulwerk and children’s music education
- Promote a unique approach to creative musical thinking, expression, and engagement
- Encourage student-centered teaching and performance practices that nurture all learners’ musical growth
- Publish research related to or aligned with Orff Schulwerk practices

## **Qualifications**

- Member in good standing of AOSA
- Knowledge of the purpose and philosophy of Orff Schulwerk
- Completion of Level II teacher education with Level III completion preferred
- Strong writing and editing skills
- Technological knowledge including use of cloud-based storage and document-sharing platforms and services as well as email and online communication tools
- Familiarity with and use of APA writing style
- Ability to work collaboratively with co-editors and authors as well as liaisons and the NBT

## **Appointment**

Submitted applications are reviewed by the *Echo* Board with recommendations sent to the Executive Committee of the NBT for approval and appointment by the president.

## **Term**

The term for *Echo* Board members shall be four years and three months with the potential for re-appointment for an additional four years after a one-year hiatus. If a board member desires to be reappointed after the one-year hiatus, then no formal application is required, but rather an official notification of interest for consideration by the *Echo* Board and appointment by the president. Desire to serve again does not guarantee re-appointment.

## Responsibilities

- Act in accordance with the Articles of Incorporation, Code of Regulations, and current policy of the AOSA National Board of Trustees.
- Execute all duties professionally and courteously, supporting the goals of AOSA.
- Communicate with the editor on all matters regarding *The Orff Echo* and other *Echo* Board publications.
- Identify possible topics for issue focus, selecting and assigning topics to publication dates.
- Review and approve submitted materials, making editorial suggestions and recommendations as needed.
- Solicit articles suitable for publication in *The Orff Echo* on an ongoing basis.
- Collect and perform edits on materials suitable for publication in *The Orff Echo* and *Echo* Board publications.
- Track and organize progress of assigned issue to be co-coordinated with fellow board member/s including writer communications and materials recruitment, permissions and releases, additional writer solicitation, and writing assistance.
- Write articles and/or columns and fulfill other assignments according to schedules.
- Proofread digital issue each quarter prior to print.
- Attend spring and fall meetings in person.
- Attend other meetings as needed via Skype, Zoom, etc.

## Benefits

**Spring meeting** (8 a.m. to 5 p.m. Saturday and 8 a.m. to noon Sunday, in March)

- Airfare – full reimbursement
- Housing – one half of one room for two nights (room sharing is encouraged; additional nights possible based on travel scheduled, approved by executive director)
- Food – \$75 stipend plus breakfast and lunch provided by AOSA Saturday and breakfast provided by AOSA Sunday

Ground transportation, additional food and beverage, and other incidentals are the responsibility of the board member. AOSA occasionally provides additional support based on available budgeted funds.

**Fall meeting** (split Friday/Saturday of AOSA conference; encompasses Writing for AOSA session)

- Airfare – full reimbursement
- Conference registration – provided by AOSA

Housing, ground transportation, additional food and beverage, and other incidentals are the responsibility of the board member.

*Deadline for submission is February 1, 2018.*