



American Orff-Schulwerk Association

Music and Movement Education

P.O. Box 391089

Cleveland, OH 44139-8089

(440) 543-5366

info@aosa.org • www.aosa.org

Obtaining an American Orff-Schulwerk Association Professional Certificate of Completion

This certificate is available to all who have successfully completed an AOSA approved Level III teacher education course. To demonstrate eligibility, please submit the following documentation:

All documentation should be submitted to:

AOSA

P.O. Box 391089

Cleveland, OH 44139-8089

- Completed application (page 2 of this document). All fields are required.
- One of the following documents
 - Copy of your Level III certificate of completion
or
 - A letter written by either your Level III pedagogy, recorder, or movement instructor acknowledging your successful completion of a Level III course (please see page 3 of this document)
or
 - A letter written by your Level III course director acknowledging your successful completion of a Level III course (please see page 3 of this document)
- Processing Fee of \$30.00 for AOSA members and \$60.00 for non-members. Please make checks payable to AOSA.

Please send any questions to:
Steve Calantropio
AOSA Education Director
education@aosa.org.

Thank you for your submission. Please allow at least one month for processing.



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Please complete the following form and return with processing fee and other documentation to the address above. All responses are required. Your certificate will be mailed to you after verification.

Name:

AOSA Membership Number:

Street Address:

City:

State:

Zip Code:

E-mail Address:

Phone Number:

Name as it should appear on the certificate:

Name of institution where you successfully completed Level I:

Year you successfully completed Level I:

Name of institution where you successfully completed Level II:

Year you successfully completed Level II:

Name of institution where you successfully completed Level III:

Year you successfully completed Level III:

Name of your Level III pedagogy teacher:

Method of payment:

Check enclosed payable to AOSA

Credit Card

MasterCard Visa AMEX Discover

Credit Card Number

Expiration Date

Amount to charge \$30.00 member \$60.00 non-member

Signature _____



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Date:

From: Name _____

Address _____

Dear Level III Instructor or Course Director:

I would like to apply for a *Professional Certificate of Completion* from the American Orff-Schulwerk Association, showing that I have completed an approved Level III course. However, I do not currently have written documentation to verify my successful participation in your Level III course.

I took the course during the month/year of _____, at the _____ location.

Please verify my enrollment and successful participation in your Level III course by signing this form, and returning it to me. I have enclosed a self-addressed stamped envelope for your convenience.

Thank you so much for your assistance.

Sincerely,

.....
Dear AOSA,

This is to verify that _____ successfully completed an approved AOSA

Level III course during the month/year of _____, at the _____ location.

Signed: _____ Title: _____

Print Name: _____